

WGGS SIXTH FORM: 16-19 BURSARY FUND APPLICATION 2011-12

Student Details:

Surname/Family Name:	
First Names:	
Date of Birth:	
Address:	
Post Code:	
Email address:	
Home Phone No:	
Mobile Phone No:	

Parental/Carer Details:

Surname/Family Name:	
First Names:	
Address: (if different from student)	
Post Code:	
National Insurance Number:	
Email address:	
Home Phone No:	
Mobile Phone No:	
Household Income pa:	

This application for assistance from the 16-19 Bursary Fund is made under the priority group of:

Guaranteed Bursary

Discretionary Bursary

Exceptional Circumstances

Please state the purpose of the finance assistance below:

e.g. transport to/from school, books and equipment, course-related costs, transport to/from uni interviews, etc.

Evidence Required as Proof of Income

From the table below, find the type of income that applies to you in the first column and the evidence required, then attached a photocopy to your application form.

Type of Income	Evidence Required	Tick if Enclosed
Student in care or leaving care	Letter of confirmation from your Local Authority	
Student's Employment & Support Allowance AND Disability Living Allowance	Entitlement/Award Letter Covering period April 2011-2012	
Income Support	Entitlement/Award Letter Covering period April 2011-2012	
Job Seekers Allowance	Entitlement/Award Letter Covering period April 2011-2012	
Asylum Seekers Support	Supporting letter from the Home Office Covering period April 2011-2012	
Child Tax Credit	Tax Credit Award Notice marked 2011-12. Must be for full year and not partial awards (FULL AWARD NOTICE) with an income below £16,190	
Guaranteed Element of State Pension Credit	Evidence of Guaranteed Element of State Pension Credit. Covering period April 2011-2012	
Annual Salary (below £20,000)	P60 for tax year 2010-11, or last week in March 2011 payslip, or month 12 payslip, or Tax Credit Award Notice marked 2011-2012	
Any Other Income	Relevant Paperwork Covering period April 2011-2012	

Student Bank Account Details

You should check that your account can accept BACS Direct Credits

Bank Name (e.g. Nat West)

Branch Address

Name of Account Holder

Sort Code

Account Number

Roll Number (Building Society Account)

Declaration – to be signed by student and parent/guardian

I confirm that the information given on this application form is true and correct. I/we also undertake to inform the school of any alterations to any of the particulars in writing. I agree to repay the school in full and immediately any sums advanced to me, if the information I have given is shown to be false or deliberately misleading.

I understand that if I leave the school before the completion of my course, payments will cease and any advanced payments will need to be repaid to the school.

I understand that funding covers only this school year, and that I must re-apply next year.

I understand that to receive the Bursary, I must meet the criteria of 100% attendance, unless absence is authorised, and meet the terms of my Sixth Form Contract.

Student's Signature: Date:

Parent/Guardian Signature: Date:

For Office Use:

Date Received:

Bursary Approved: Yes/No Type of Bursary: Guaranteed/Discretionary/Exceptional

Amount Awarded:per week single payment

Authorised by (name): Date:

Signature:

First payment due: Last payment due:

Additional Notes: