

**WATFORD GRAMMAR SCHOOL FOR GIRLS
PARENTS' ASSOCIATION COMMITTEE**

**MINUTES OF A MEETING
HELD AT 7:45PM ON MONDAY 1ST FEBRUARY 2010
COMMON ROOM, 6TH FORM BLOCK**

ACTION

1 WELCOME AND APOLOGIES

TB welcomed everyone to the Meeting and passed on Apologies as above.

2 MINUTES OF LAST MEETING HELD ON 2ND NOVEMBER 2009

These were agreed and signed as a true record.

3 MATTERS ARISING

Buy4Schools – On-going. SJo advised that he spoke to SM before Christmas and was advised that our income from 'Buy At' last year was £ 20-£ 30. The Committee have no objection if we switch to Buy4Schools.

PA Website – See Item 7.

Wardrobe Mistress – See Item 8.

Caretakers C'mas Boxes – Completed.

TB

4 LETTERS

A fundraising pack was received from The Pampered Chef. LK will look into this.

LK

5 TREASURER

Nothing to report.

SA

6 100 CLUB

£ 100 Grand Prize Winner No 82.

October Draw:	1 st Prize No 40	2 nd Prize No 6	3 rd Prize No 3
November Draw:	1 st Prize No 67	2 nd Prize No 43	3 rd Prize No 140
December Draw:	1 st Prize No 119	2 nd Prize No 41	3 rd Prize No 47
January Draw:	1 st Prize No 48	2 nd Prize No 111	3 rd Prize No 102
February Draw:	1 st Prize No 135	2 nd Prize No 93	3 rd Prize No 82

SJ

7 PA WEBSITE

Now that TB has a projected final figure for the Christmas Fair she will put a review on the Website.

TB

8 WASH-UP OF RECENT EVENTS

Christmas Fair 29/11/09 – When final figures are in we expect to have raised in the region of £12,300. This was our most successful year to date.

It has been suggested that a parent is nominated for each year to oversee the collection of Tombola items.

MDw will cover Year 7, TB will cover Year 8, MB will cover Year 9 and MDn will cover Year 10

SJo expressed his concern that the school is encouraging the use of plastic bags when we send them out at Christmas and this is not very 'environmentally friendly'. JWP is aware of a company that produces Eco-Friendly bags and will investigate the possibility of using these for the next Fair.

TB thanked everybody involved in the organisation and running of the Fair.

- 9 **FORTHCOMING EVENTS**
Indulgence Evening 11/02/10 – AL has this in hand. SM will enquire about the cost of advertising. **AL**
A flyer is to be sent out via Parentmail. JMacF will run the Cafe.
Murder Mystery Evening 06/03/10 – A poster has been produced and this will be circulated on Parentmail. Tickets will be £ 12 each (any age). JMacF will organise the pizzas and nibbles. JWP will organise the puddings. TB will organise the Raffle (will put notice on Parentmail asking for unwanted Christmas Presents).
Fashion Show 25/03/10 – SF will put out a notice asking for models.
- 10 **ANY OTHER BUSINESS**
MN will look into how we would like up with Social Networking Sites to advertise our events. **MN**
SM suggested that a breakdown be provided of all the roles which need to be filled in the organising and running of an event so that PA Members can take on these roles for each event. It was agreed that a list of roles be provided for the next Meeting. **SM**
SM has offered to set up a database for helpers at all our events, not just for the Christmas Fair. It has been proposed that we could run refreshment stalls at school events when required and also at Parents Evenings. **SM**
- 11 **DATE OF NEXT MEETING**
7:30pm Monday 22nd February 2010 – Common Room, 6th Form Block.

There being no other business the Meeting closed at approximately 9:00pm.