

SCHOOL ADMISSION APPEALS TIMETABLE AND FURTHER INFORMATION

September 2020 entry

Appeals resulting from secondary transfer and under 11's applications for admission in September 2020 will be heard according to the following timetable:

	Allocation day	Appeals lodged by:	Appeals to be heard between:
Secondary Transfer	2 March 2020	4pm on 3 April 2020	5 May – 19 June 2020 (excluding 25 - 29 May)

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.
- Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing.
- Appellants will be sent a copy of the school's case 7 working days in advance of the hearing.

Additional supporting information

If an appellant wishes to any supporting evidence after lodging an appeal, they will need to get that to the Appeals Team at least **7 working days** before your hearing, (*not counting the day of postage or the hearing date*).

Please remember that any confidential medical/social evidence submitted to the Admission Authority (AA) in support of your application will not be provided to an appeal panel. If you wish to rely on this in support of your appeal you will need to submit this documentation to the Appeals Team.

If the appellant has a short document (like a doctor's letter which was not previously available), this will be accepted up to 4 working days before the hearing. Any additional evidence received after this deadline will not be circulated and the panel may not accept any additional information taken to the hearing.

Accepting a place at another school doesn't affect your right of appeal.

In year appeals

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged

The panel's decision is final.

If they accept your appeal, the school must offer your child a place. If it rejects your appeal, you can't appeal again. The decision can't be reversed or reviewed.

When you can't appeal

Sometimes you don't have the right to appeal a decision.

- If your child has been permanently excluded from 2 or more schools, you'll lose your right to appeal for a school you want for your child.
- If you have already had an appeal for the same school and academic year.
- If you have not named the school you wish to appeal for on your original application form.

What appeal panels can't do

A panel can't:

- enter into a debate with either party on issues raised;
- specify any conditions if it accepts your appeal;
- hear complaints or objections on wider aspects of local admission policies and practice;
- reassess the capacity of the school;
- order the admission authority to change your position on the school's continuing interest list;
- allocate a place at a school other than the one you appealed for.

During the 2018/2019 appeals process 22% of appeals were upheld across Hertfordshire (approx 113 schools).

Further information about the secondary transfer appeals process can be found on the Herts County Council website here:

<https://preview-hcc.cloud.contensis.com/services/schools-and-education/school-admissions/school-appeals/school-appeals.aspx>