



Senior Leadership Team: 2020-2021

Watford Grammar School for Girls

	Sylvia Tai Headteacher	Chris Wilshaw Deputy Head	Jane Hart Director of Teaching and Learning / Assistant Head	Chris Bevan Assistant Head Director of Key Stage 5 / Assistant Head	Stephen Cowling Director of Key Stage 4 / Assistant Head	Jo Shrimpton Director of Key Stage 3 / Assistant Head	Philip Beasley Finance and Business Director	Verena Brummerstadt Associate Assistant Head/HOY 13	
Responsibilities	<ul style="list-style-type: none"> • Strategic leadership • Admissions • Policies • School Development Plan • Assemblies 	<ul style="list-style-type: none"> • Curriculum design • Data & Assessment • DSP & Safeguarding • Reporting • Timetable • School Diary • Trips • Cover • Staff Absence • OFSTED Prep • Appraisal • DEF / YEF • Charities • Ass Admissions 	<ul style="list-style-type: none"> • Teaching & Learning • Staff well being • Staff appointment process • School Direct Lead • School Coordinator • Professional Mentor • Staff induction • Staff Training and CPD • Teaching Alliance • Whole School Events 	<ul style="list-style-type: none"> • Key Stage 5 – Pastoral and Curriculum • Deputy DSP • Student leadership • Alumni • PTA Link & Parent voice • Marketing & Communications • Student and pupil destinations 	<ul style="list-style-type: none"> • Key Stage 4 – Pastoral and Curriculum • Deputy DSP • Pupil Premium • Equalities and Diversity • SMSC inc PACE • Behaviour Strategy • IT Strategy • Exams • Activities week • Duty Rota 	<ul style="list-style-type: none"> • Key Stage 3 – Pastoral and Curriculum • Deputy DSP • SEND • CLA • Attendance • Pupil wellbeing inc Mental Health • Medical care • Relationships and Sex Education 	<ul style="list-style-type: none"> • Financial management • Site management • Statutory financial returns • Trading company 	<ul style="list-style-type: none"> • Whole school project • Whole School Events (Ass) 	
									<ul style="list-style-type: none"> • Classics
									<p>Sara Macpherson Senior Teacher / Head of Science</p>
Line Management	<ul style="list-style-type: none"> • SLT • Executive assistant & HR • Admissions 	<ul style="list-style-type: none"> • English • Mathematics • MFL • Timetable • D of E • SIMS / Cover • Library 	<ul style="list-style-type: none"> • Science • Geography • Music • PE • Art • Research Education Lead • NQT Professional Mentor 	<ul style="list-style-type: none"> • HOY 12 + 13 • F+H Ed Coordinator • Sixth Form Administrator • EPQ • History • G&T Coordinator • Careers 	<ul style="list-style-type: none"> • HOY 10 + 11 • Technology • Computing • Exams • MSA • IT Team 	<ul style="list-style-type: none"> • HOY 7, 8 + 9 • RS • SENDCO • Medical Team • Pastoral Administrator 	<ul style="list-style-type: none"> • Support Teams 	<ul style="list-style-type: none"> • Timetable • Assistant curriculum design 	
									<ul style="list-style-type: none"> • Social Sciences