SIXTH FORM 16-19 BURSARY FUND APPLICATION FORM

Please return your completed application form to the Sixth Form Admin Office or email it to sixthform@watfordgirls.herts.sch.uk

Student Details

First Name		**Form**
Last Name		
Date of Birth		
Address		
Post Code		

Parental/Carer Details

	Parent/Carer 1	**Parent/Carer 2**
First Name		
Last Name		
Address **(if different from student)**		
Post Code		
National Insurance Number		
Email Address		
Home Phone No		
Mobile Phone No		

Please read the school's 16-19 Bursary Policy on the school website to confirm if you meet the criteria to apply for a bursary and select the bursary type you meet the criteria for.

The Bursary Policy can be located on this page on the school website Sixth Form Entry - Watford Grammar School for Girls

Please tick the type of Bursary you are applying for:

Vulnerable Bursary		**Discretionary Bursary**	

Please confirm if you are:

- a young person in care ☐
- a care leaver ☐
- N/A ☐

Please select the support you wish to apply for:

- Travel to/from school and work experience ☐
- Essential books/stationary ☐
- Course equipment/specialist clothing items ☐
- Essential course trips/field trips ☐
- University open day/interview travel costs/UCAS fee ☐
- Uniform ☐

If you selected support with your daily travel costs to/from school, please confirm the daily cost of your journey below and provide evidence when you submit your application – this can be a redacted bank statement/Oyster journey statement or screen shot of a ticket.

Please confirm the daily cost of your travel to/from school: £

Household Income

We require evidence of the family household income, please provide 3 most recent monthly UC statements or salary slips. Incomplete forms and/or lack of evidence will delay assessment of your application.

Please give details of the annual household income below.

	Annual Amount
Salaried Income (Below £30,000)	£
Employment & Support Allowance	£
Income Support	£
Disability Living Allowance	£
Job Seekers Allowance	£
Asylum Seekers Support	£
Universal Credit	£

Working Tax Credit	£
Child Tax Credit	£
Council Tax Benefit	£
Personal Independence Payment	£
Do you own or rent your home?	Own / Rent
Housing Benefit	£
Child Benefit	£
Child Maintenance	£
Pension Credits	£
Self Employed Earnings	£
Other Benefits	£
Other Income	£
Number of dependent children	

Free school meals

Do you currently or have you ever received free school meals?

- Yes ☐
- No ☐

You can apply for free school meals via the Council website, using the "Register for free school meals - Apply for free school meals (Year 3 and older) online form. It takes a few minutes to complete, and in most cases you receive confirmation if you are eligible immediately.

Free school meals and other benefits | Hertfordshire County Council

Student Bank Account Details

Please enter the student's bank account details. Please check your account can accept BACS payments:

Bank Name (e.g. Nat West) ⍰

Branch Address

Name of Account Holder

Sort Code

Account Number

Roll Number (Building Society Account)

Declaration – To be signed by the student and one Parent/Carer:

I confirm that the information given on this application form is true and correct. I/we also undertake to inform the school of any alterations to any of the particulars in writing. I agree to repay the school in full and immediately any sums advanced to me, if the information I have given is shown to be false or deliberately misleading.

I understand that if I leave the school before the completion of my course, payments will cease and any advanced payments will need to be repaid to the school.

I understand that funding covers only the current school year, and that I must re-apply next year.

I understand that to receive the Bursary, I must meet the criteria of excellent punctuality, attendance above 90%, unless absence is authorised, and meet the terms of the Sixth Form Code of Conduct.

Student's Signature: ..... Date: .....

Parent/Carer Signature: ..... Date: .....

Office use only	**Enter Details**
Date Application Received:	
Evidence Provided:	Yes /No
Bursary Type (select one):	Vulnerable / Discretionary
Bursary Approved:	Yes / No
Bursary Amount Awarded:	
Authorised By:	
Date Authorised:	
Notes:	