



Senior Leadership Team: 2021-22

Watford Grammar School for Girls

	<b>Sylvia Tai</b> Headteacher	<b>Chris Wilshaw</b> Deputy Head	<b>Jane Hart</b> Director of Teaching and Learning / Assistant Head	<b>Bal Randhawa</b> Assistant Head Director of Key Stage 5 / Assistant Head	<b>Stephen Cowling</b> Director of Key Stage 4 / Assistant Head	<b>Jo Shrlimpton</b> Director of Key Stage 3 / Assistant Head	<b>Philip Beasley</b> Finance and Business Director	<b>Verena Brummerstadt</b> Associate Assistant Head/HOY 13	
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Strategic leadership</li> <li>• Admissions</li> <li>• Policies</li> <li>• School Development Plan</li> <li>• Assemblies</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum design</li> <li>• Data &amp; Assessment</li> <li>• DSP &amp; Safeguarding</li> <li>• Reporting</li> <li>• Timetable</li> <li>• Trips</li> <li>• Cover</li> <li>• Staff Absence</li> <li>• OFSTED Prep</li> <li>• Appraisal</li> <li>• DEF / YEF</li> <li>• Ass Admissions</li> </ul>	<ul style="list-style-type: none"> <li>• Teaching &amp; Learning</li> <li>• Staff well being</li> <li>• Staff appointment process</li> <li>• School Direct Lead</li> <li>• School Coordinator</li> <li>• Professional Mentor</li> <li>• Staff induction</li> <li>• Staff Training and CPD</li> <li>• Watford Teacher Training Partnership</li> <li>• Whole School Events</li> </ul>	<ul style="list-style-type: none"> <li>• Key Stage 5 – Pastoral and Curriculum</li> <li>• Deputy DSP</li> <li>• Student leadership</li> <li>• Alumni</li> <li>• PTA Link &amp; Parent voice</li> <li>• Marketing &amp; Communications</li> <li>• Student and pupil destinations</li> <li>• School Diary + room booking</li> <li>• Charities</li> </ul>	<ul style="list-style-type: none"> <li>• Key Stage 4 – Pastoral and Curriculum</li> <li>• Deputy DSP</li> <li>• Pupil Premium</li> <li>• Equalities and Diversity</li> <li>• SMSC inc PACE</li> <li>• Behaviour Strategy</li> <li>• IT Strategy</li> <li>• Exams</li> <li>• Activities week</li> <li>• Duty Rota</li> </ul>	<ul style="list-style-type: none"> <li>• Key Stage 3 – Pastoral and Curriculum</li> <li>• Deputy DSP</li> <li>• SEND</li> <li>• CLA</li> <li>• Attendance</li> <li>• Pupil wellbeing inc Mental Health</li> <li>• Medical care</li> <li>• Relationships and Sex Education</li> </ul>	<ul style="list-style-type: none"> <li>• Financial management</li> <li>• Site management</li> <li>• Statutory financial returns</li> <li>• Trading company</li> </ul>	<ul style="list-style-type: none"> <li>• Whole school project</li> <li>• Whole School Events (Ass)</li> <li>• Classics</li> </ul>	
									<p><b>Sara Macpherson</b> Senior Teacher / Head of Science</p>
<b>Line Management</b>	<ul style="list-style-type: none"> <li>• SLT</li> <li>• Executive assistant &amp; HR</li> <li>• Admissions</li> </ul>	<ul style="list-style-type: none"> <li>• English</li> <li>• Mathematics</li> <li>• MFL</li> <li>• Timetable</li> <li>• D of E</li> <li>• SIMS / Cover</li> <li>• Library</li> </ul>	<ul style="list-style-type: none"> <li>• Science</li> <li>• Geography</li> <li>• Music</li> <li>• PE</li> <li>• Art</li> <li>• Research Education Lead</li> <li>• ECT Professional Mentor</li> </ul>	<ul style="list-style-type: none"> <li>• HOY 12 + 13</li> <li>• F+H Ed Coordinator</li> <li>• Sixth Form Administrator</li> <li>• EPQ</li> <li>• History</li> <li>• Careers</li> </ul>	<ul style="list-style-type: none"> <li>• HOY 10 + 11</li> <li>• Technology</li> <li>• Computing</li> <li>• Exams</li> <li>• MSA</li> <li>• IT Team</li> </ul>	<ul style="list-style-type: none"> <li>• HOY 7, 8 + 9</li> <li>• RS</li> <li>• SENDCO</li> <li>• Medical Team</li> <li>• Pastoral Administrator</li> </ul>	<ul style="list-style-type: none"> <li>• Support Teams</li> </ul>	<ul style="list-style-type: none"> <li>• Timetable</li> <li>• Assistant curriculum design</li> <li>• Social Sciences</li> </ul>	